

January 08, 2001

The City Council of Buffalo, IA, met in regular session on Monday, January 08, 2001, at 7:01 p.m. at City Hall with Mayor Hoover presiding. Councilmembers present were Britcher, Greer, Kimes and Sheeder. Teel was absent.

Mayor led the Pledge of Allegiance and fifteen seconds to reflect.

Motion was made by Greer and Sheeder to approve the minutes of December 04 and 18. All present voted aye. Carried.

Motion was made by Sheeder and Kimes to pay the listed bills. All ayes. Carried.

The public works report was given by Dwain Bollman, Public Works Director. Steve Honse of Veenstra & Kimm gave Council a report on the wastewater sludge project. Honse said a check in the amount of \$600.00 needs to be sent to I & M Rail Link for an application for a construction permit to cross their property. Motion was made by Greer and Sheeder to approve this. All present aye. Carried. Bollman told of the snow removal the past month with some complaints from residents and some compliments to offset them. Honse said some reports need to be gathered together in able to start advertising for bids for the sludge project. Motion was made by Kimes and Britcher to get the reports together for the February meeting and set up the bid process. All present aye. Carried.

Lynn Kinkennon gave a Community Center report. They reopened for bingo tonight after being closed in December and have a crowd up there, and welcome all help. She will be on the next agenda for any meeting this month for their liquor license renewal.

Ordinance #370 was discussed. This requires a three way STOP sign to be installed at 2nd & Washington and 3rd & Washington Streets. Motion made by Greer and Sheeder to approve the first reading of it. Voting yes were Sheeder, Kimes, Britcher and Greer. Absent, Teel. Motion carried.

Sheeder presented a preliminary plat to Council for the subdivision he is planning along the West side of Jefferson Street North of Fourth Street. There was a great deal of discussion among Sheeder, Council, Mayor and Honse and Bollman about drainage, sidewalks, school, entry off of Jefferson Street, etc. Honse said he would have to study the preliminary plat before giving his approval. There was discussion of sidewalks from the school on the North of his property and running along Jefferson Street. Mayor Hoover said there will be a groundbreaking ceremony at the new school site on March 27 at noon. The City Clerk said the property has not been officially sold and has not been transferred between the City and the school officials yet, and we need to get a meeting to see what the status is. Mayor will check with the school officials to get a meeting set up with them and the City. Sheeder wants a special meeting this month with the Council to get his plans moving, as Mayor said we have other business to take care of here. Mayor or Sheeder will schedule one later this month.

Bollman discussed the hiring of a new employee for the public works department. He will be required to spend a minimum of 20 hours working at our wastewater treatment facility and the remainder of his weekly hours doing other public works jobs, such as trim trees, flush water hydrants, street work, water service repairs, electric jobs, excavations, read meters, etc. Motion was made by Greer and Britcher to have Bollman advertise for the position and be in charge of the applications. All present aye. Motion carried. This will run in the Quad City Times. Donna Roe and Kathy Stowe asked Council if the funds were budgeted for this position. They were told by Council and Mayor the funds are from previous years funds. Stowe asked if the two part time public works employees that have been working for the City for the past several years will be let go to pay for the new employee with their wages? Greer and Mayor said this will not happen, they will continue to work at their jobs.

Greer said a special committee meeting will be set up to discuss the cleaning job at the civic center building that has been done by the same person for about 17 years. Greer said he wants the majority of the funds transferred back from Blue Grass Savings Bank to Buffalo Savings Bank, as it should be kept in the local bank and they will pay a higher interest rate. The Clerk said she has approval to use two banks for our funds for safety reasons and we have resolutions on file that were approved by Councils,

(present and past Councils) designating these two banks. As City Clerk/ Treasurer/ Finance Officer, she is responsible for the safety of these funds and having resolutions on file that are required by the state. If Council votes to use some of these funds for the sewer project and the building of a new fire station, the funds can be used from either of the banks as needed as the bills come in for payment. There was discussion of the location of the new fire station, possibly changing it to the East end of the City.

Computer training for January was discussed. The clerks received two days of training in December with City Hall closed, and three days next week are scheduled at the present time. The clerks agree they cannot have everything installed in the computer concerning over 500 utility accounts and approximately 500 other items before then, besides being closed next Monday. All payroll reports must be finished for 2000, the W-2s and 1099's must be made up, the new meter reading books must be finished and the readings transferred to the new books before the 15th, recycling letters must go out in January to the residents in the outlying areas, the meter books all have to be added up for usage for water and electric for reports, minutes from this council meeting and followups, and the budget has to be worked up and the sheets typed and checked. With one full time and one part time employee, this is impossible to be ready for the computer instructor next week. If the City Hall could be closed for a week and the phones shut off, maybe it would help, but that is not feasible. Council and Mayor agreed to contact the instructor and change the dates to when the clerks are at the point of setting up dates and closing the office. Roe asked why the office could not be closed certain hours on different days on a regular schedule so that jobs can be caught up. The clerk said many small city halls do close a number of hours each day or week so clerks can catch up or get other training. This will be discussed more and try to get a schedule made up.

Motion was made by Greer and Sheeder to allow the Mayor and Clerk to attend the IMFOA meetings in Des Moines this year. All present aye. Carried.

The police report was given by Gage Adams, Police Chief. He discussed snow removal and said he had some vehicles moved for plowing and it will be enforced from now on. The wage scale and classification for the police department was discussed. As Greer had not presented this as a resolution and the clerk's office did not have a copy of it, it will be on February's agenda after being prepared by the city attorney. There was discussion of Adams recommendation for the .25¢ hourly increase in the part time officers wages that was discussed at December's meeting. The Council passed a resolution approving a .35¢ hourly increase in their wages, but was vetoed by Mayor. Motion was made by Greer and Britcher to approve Resolution #44-2000, approving the .25¢ hourly raise for part time police effective December 04, 2000. Voting yes were Kimes, Britcher, Sheeder and Greer. Absent, Teel. Motion carried.

Motion was made by Greer and Sheeder to approve Resolution #01-2001, a resolution allowing the police employees to work all holidays. Voting yes were Sheeder, Greer, Kimes and Britcher. Absent, Teel. Carried.

Mayor gave his report. He said since this is a very busy time for the office clerks, it would be very helpful to not schedule any special jobs or meetings to allow them to get caught up with the yearend work and reports and other jobs that must be done. Mayor asked for committee reports. He asked how the park construction work was given to one person, but a company ended up doing the work. There was discussion on the work being done at the City Park.

The treasurers report was given. Receipts for December were \$87,218.69: Disbursements, \$112,875.18.

Dates for special meetings were set up as follows: The water/sewer committee will meet at City Hall on Thursday, January 18, at 5:00 p.m, to discuss rates/finances.

Public input was asked for. Linda Mullanack asked why City Hall could not be closed on a schedule, and residents would become used to it after a time. Kathy Stowe asked if the filters for the water in the west part of town have been purchased yet. She was told they have, and Bollman would contact her tomorrow. Two residents from Evergreen Park discussed annexation to the City with Mayor and Council. This will be brought back to Council when the residents of Evergreen Park decide if they want annexation or do not want it. Bollman asked Council if anyone had checked into an answer for his question of how many police officers compared to public works employees in Iowa have been killed on the job in the past five years. None had, so he told them no officers as compared to eleven public works people.

Motion was made by Greer and Kimes to adjourn the meeting at 9:09 p.m. All present ayes. Absent, Teel. Motion carried.

Signed: 
Phil C. Hoover, Mayor, Buffalo, IA

Attest: Carol A. Bernauer
Carol A. Bernauer, City Clerk, Buffalo, IA

Purchase Power, 1019.00; Waste Management, 3325.56; Quad-City Times, 421.25; Standard Bearings, 109.15; United Lab, 134.91; Meyer Oil, 341.05; Payless Cashways, 83.98; Elliott Equip., 405.15; L.R. Duncan Plumbing, 375.00; Gierke-Robinson, 25.05; Alter & Sons, 321.55; Utility Equip., 1454.64; Broghammer, Jonas, 425.00; First USA Bank, 3422.95; MidAmerican, 19060.75; Teamster Local #238, 248.00; Great Western Supply, 88.71; City of Buffalo, 71.00; EFTPS, 2218.09; EFTPS, 1770.37; Olderog Tire, 670.08; Jeana Morgan, 155.00; City of Buffalo, 63.24; City of Davenport, 63.70; Emergency Lock, 55.00; Wm McCullough, 1218.75; City of Buffalo, 69.40; Consolidated Management, 566.52; Broken Arrow, 55.99; QWest, 825.89; W.W. Grainger, 481.02; I.C.B.O., 85.00; Quad-City Times, 15.80; Healthcomp Evalliation, 25.00; J.A. Reno, 655.85; City of Buffalo, 191.80; City of Buffalo, 145.00; Xerox Corp., 130.63; Superb Service, 135.28; Culligan, 15.25; Great Western Supply, 180.08; Payless Cashways, 112.95; Ted Teel, 155.00; Willard Sheeder, 215.00; David Kimes, 250.00; Mitch Greer, 235.00; Barb Britcher, 156.99; Phil Hoover, 400.00; Phil Hoover, 40.00; EFTPS, 2011.70; Environmental Resource, 76.60; Treasurer, State of Ia, 1466.00; IPERS, 3663.42; Chemsearch, 273.15; Economy Roofing, 9,500.00; C.H. McGuiness, 452.70; S.J. Smith Welding, 123.60; IMC, 209.06; Xerox Corp., 27.00; Country Spring Bottled Water, 20.50; Meyer Oil, 557.14; Office Machine Consultants, 82.03; Computer Management, 12,243.94; PerMar, 71.38; AT&T, 182.19; Ryans & Assoc., 10,000.00; Lawrence Factor, 88.54; EFTPS, 3419.63; Racom Corp., 120.50; Arch Wireless, 9.33; U.S. Cellular, 480.80; Fire Chief, 86.00; Terminix, 36.00; City of Buffalo, 37.38; Tom Zuber, 982.50; John Deere Health, 5141.98; EFTPS, 1776.29; Treasurer, State of Ia, 2077.77; Iowa Workforce, 134.22; Treasurer, State of Ia, 124.08; Wm McCullough, 656.25; Broghammer, Jonas, 425.00; Gary VanAcker, 100.00; Quad-City Times, 108.43; IMC Salt, 209.60; Alter & Sons, 458.60; C.H. McGuiness, 2771.85; Bi-State Regional, 212.25; I.A.M.U., 280.24; Republic Co., 14.00; Officemax, 104.24; Victor Obertance, 78.58; Computer Store, 120.00; Standard Bearings, 12.67; AT&T, 25.27; Payless Cashways, 55.49; Matt Parrott and Sons, 186.73; Teamsters Local #238, 248.00; Lowe's, 99.64; Matt Parrott & Sons, 579.61;