

December 15, 2004

The City Council of Buffalo, IA, met in special session on December 15, 2004, at 7:01 p.m. at City Hall. As Mayor Walters and Mayor ProTem Stowe were both absent, Greer was designated as Acting Mayor by the rest of the Council.

Public input was given by those residents present. Council discussed the budget deficit with the City Clerk, who tried to explain how Council agreed last February to adopt the fiscal 2004-2005 budget, even though it would be in the red, if it was spent as adopted. By April, when the budget is three fourths used, Council could examine it to see if they want to cut some expenditures or if unexpected revenue has been received to offset the deficit.

Council asked who authorizes overtime? The department heads authorize it as needed. There was discussion of why the bills are written before the Council goes over them? Motion was made by Hammons and Greer to designate Friday at 10:00 a.m. as the deadline for items to go on the agenda for the following Monday. All present voted aye. Absent, Stowe. Carried. As there was no resolution for changing this, it will be on the next agenda.

Wiese wants department heads to write up a Standard Operating Procedure for their jobs. As the job descriptions are in the Code book, it was decided not to do this.

Greer had a question on an item in the police budget. There was discussion of the printing expense for the monthly newsletter. Motion was made by Greer and Hammons to continue using the office copier, and deduct the maintenance agreement cost from the option tax funds. All present voted aye. Absent, Stowe. Carried. Buffalo businesses will be able to advertise in the newsletter at no expense, beginning next month.

There was discussion of the cemetery fees that were passed at the December 06 meeting. Council may wish to adjust these figures in a future resolution.

Public input was again given by those present. Motion was made by Hammons and Carson to adjourn the meeting at approximately 8:55 p.m. All present voted aye. Absent, Stowe. Motion carried.

Signed: \_\_\_\_\_

Mitch Greer  
Acting Mayor  
City of Buffalo, IA

Attest: \_\_\_\_\_

*Carol A. Bernauer*  
Carol A. Bernauer, CMC  
City Clerk/Finance Officer  
City of Buffalo, IA