

Minutes of the Buffalo Employee Relations Committee held on April 24, 2007.

Meeting called to order by Chairman Mitch Greer at 6 pm. Present were committee member Christine Carson, Director of Public Works Dwain Bollman, and City Clerk Bill Bowers. Councilmember Judy Hammons was also in attendance.

Part Time Employee Wages

Bollman reviewed the part time DPW workers past year of employment. The Committee and Bollman agreed that the work being performed by the employees has been timely and of good quality. Bollman requested the employees be given a pay increase as they are approaching their one-year anniversary with the city.

The Committee said they appreciate the work reports provided by Bollman each week outlining the work completed by both groups of employees ~ full and part time. Bowers was requested to print the weekly reports and leave them on the counter for public review.

Motion by Greer to recommend to council that Ilana Poulin be granted a \$.75 per hour increase and Grant Carson receive a \$.50 per hours increase effective on each employee's anniversary date. Seconded by Carson and carried unanimously.

City Clerk

Bowers discussed the Iowa Municipal Clerks' Institute that he would attend should Council desire that he re-attain his Certified Clerk's status. When hired, he was required to attend and complete the Institute. He attended the school in Wisconsin and was granted Certified Clerk's status in 1989. Since he worked at an election computer programmer for 5 years, his certification lapsed.

The courses are general in nature and Bowers felt the expense would not be worth the knowledge gained. There are 3 certifications he could attain and there are no requirements that he have any to be employed as clerk.

The Committee agreed that the Institute would be wasteful of taxpayer money and requested Bowers target specialized training to complete his understanding and knowledge of items particular to Iowa.

Bowers discussed his schedule with the committee.

The committee told Bowers notify the Mayor when taking comp time and suggested it may be in his best interest to track his actual hours.

Motion to adjourn by Carson at 6:30 pm. Seconded by Greer and carried unanimously.