

ORDINANCE NUMBER 168

AN ORDINANCE ESTABLISHING PROCEDURES FOR TRANSFERS OF APPROPRIATIONS BETWEEN ACTIVITIES AND OBJECTS OF EXPENDITURE WITHIN PROGRAMS OF THE CITY'S ANNUAL BUDGET.

Be It Ordained by the Council of the City of Buffalo, Iowa:

SECTION 1. COUNCIL TRANSFERS. When the City Administrator determines that one or more appropriation accounts need added authorizations to meet required expenditures therein he shall inform the council or if the council upon its own investigation so determines, and another account within the same program has an appropriation in excess of foreseeable needs, or, in the case of a clear emergency or unforeseeable need, the contingency account has an unexpended appropriation which alone or with the other accounts can provide the needed appropriations and the reason for such transfers. Upon the passage of the resolution and approval by the mayor, as provided by law for resolutions, the city administrator shall cause the transfers to be set out in full in the minutes and be included in the published proceedings of the council. Thereupon the administrator, and where applicable the treasurer, shall cause the appropriations to be revised upon the appropriation expenditure ledgers of the city, but in no case shall the total of the appropriation to a program be increased except for transfers from the contingency account nor shall the total appropriation for all purposes be increased except by budget amendment made after notice and hearing as required by law for such amendments.

SECTION 2. ADMINISTRATIVE TRANSFERS. The City Administrator shall have power to make transfers within a single activity between objects of expenditures within activities without prior council approval. Such transfers shall not exceed 5% at any one time of the activities annual appropriation which is increased or decreased. However, when a given transfer, considering all previous transfers to or from an activity, causes the total change in the appropriation to exceed by 10% greater or 10% less than the original appropriation, it shall be presented to the council as a resolution including all administrative transfers to date in the fiscal year for consideration and passage as presented, or as amended by the council.

All administrative transfers shall be reported in writing at the next regular meeting of the council after being made and the fact set out in the minutes for the information of the Mayor and the council.

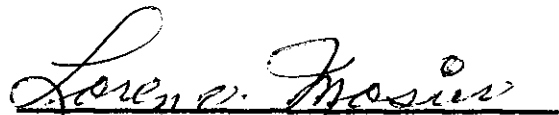
SECTION 3. PENALTY. Any City officer violating the restrictions of this ordinance is guilty of a misdemeanor.

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SECTION 4. SEVERABILITY. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not effect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the council this ~~18th~~ day of August, 1975, and approved this 18th day of August, 1975.


Mayor City of Buffalo, Iowa

ATTEST: 
Clerk of the City of Buffalo, Iowa

CLERKS CERTIFICATE

I hereby certify that the foregoing Ordinance Number 168 was published as required by law by posting copies thereof in three public places on the 19th day of August, 1975.

Signed: 
City Clerk, City of Buffalo, Iowa