

AN ORDINANCE TO ESTABLISH THE POSITION OF PUBLIC WORKS SUPERVISOR IN THE CITY OF BUFFALO, IOWA, AND PRESCRIBE THE POWERS AND DUTIES OF THIS POSITION.

Be it enacted by the Council of the City of Buffalo, Iowa:

Section 1. The position of Public Works Supervisor is hereby created.

Section 2. Power and duties defined:

- A. He shall be responsible to the City Administrator.
- B. He shall provide information as needed to the City Administrator as to materials to be purchased. He shall help in formulating and advertising bids.
- C. He shall be responsible for the management, operation and maintainance of all municipal utilities.
- D. He shall submit a budget request to the City Administrator for the annual City Budget.
- E. He shall supervise and aid in the construction and maintenance of streets, storm sewers and gutters.
- F. He shall, whenever snow and ice imperil travel on the city streets, be in charge of removing said ice and snow from the streets and shall do whatever necessary and reasonable to make the streets as safe as possible.
- G. He shall be responsible for and aid in garbage and trash disposal according to rules passed by the City Council.
- H. He shall submit a written report of activities in all departments each month to the City Council.
- I. He shall keep the Council informed as to necessary certification for operators in the sewer and water department.
- J. He shall be responsible for the repair and maintenance of all municipal owned real estate and equipment.

Section 3. Repealer. All ordinances or part of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. Severability clause, if any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall be not effect the validity of the ordinance as whole or any section, provision or part, thereof not adjudged invalid or unconstitutional.

Section 5. When effective. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the City Council of Buffalo, Iowa, this 17 of March, 1980.

Approved by the Mayor of the City of Buffalo, Iowa, this 17 day of March, 1980.

Signed Raymond L. Farley
Raymond L. Farley,
Mayor

Attest: Mildred J. Niles
Mildred J. Niles,
City Administrator