

RESOLUTION # 4-94

A RESOLUTION FOR OFFICE HOURS AND LUNCH/TIMECLOCK PROCEDURES:

WHEREAS: The office hours were changed in 1992 to 8:00 - 4:30 p.m. and the clerks were required to punch in and out for lunch at designated times.

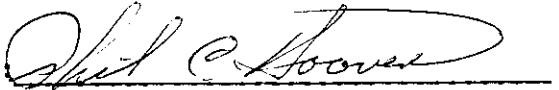
THEREFORE BE IT RESOLVED BY THE BUFFALO, IA CITY COUNCIL:

The office hours shall be changed back to 8:00 - 4:00 with no fifteen minute breaks in the morning and afternoon, eliminating the need of a timeclock. They will stagger their lunch breaks.

Passed by the Council of the City of Buffalo, IA this 03rd day of January, 1994.

Approved and signed by the Mayor of Buffalo, IA this 03rd day of January, 1994.

Signed:



Phil C. Hoover,  
Mayor of Buffalo, IA

Attest:



Carol A. Bernauer,  
City Clerk of Buffalo, IA