



*Resolution #05-2000*

**AGREEMENT  
CITY OF BUFFALO, IOWA  
CITY ENGINEERING SERVICES**

**THIS AGREEMENT**, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2000, by and between the **CITY OF BUFFALO, IOWA**, hereinafter referred to as the "City", part of the first part, and **VEENSTRA & KIMM, INC.**, a corporation organized and existing under the laws of the State of Iowa, party of the second part, hereinafter referred to as the "Engineers".

**WITNESSETH: THAT WHEREAS**, the City has identified the advantages of retaining a consulting engineering firm to provide City Engineering Services as required by the City, and

**WHEREAS**, the City desires to retain the Engineers to provide routine City Engineering Services and to utilize the services of the Engineers on projects as determined appropriate by the City.

**NOW, THEREFORE**, it is hereby agreed between that the City retains the Engineers to act for and represent it in engineering matters as designated by the City. Such agreement shall be subject to the following terms, conditions and stipulations:

1. **SCOPE OF WORK.** It is understood and agreed the work by the Engineers may include the following:
  - a. **Retainer Services.** The Engineers shall provide services to the City on an on-going basis for routine engineering consultation and advice as a part of the monthly retainer services. Services provided by the Engineers shall include, but not necessarily be limited to the following:
    - (1) Attendance at City Council meetings when requested.
    - (2) Attendance at necessary Board or Committee meetings.
    - (3) Routine telephone consultations.
    - (4) Recommendations to the City on minor engineering matters.
    - (5) Such other services as would be categorized as minor services.

The intent of the retainer services is for the Engineers to provide on-going consultation and advise to the City on items of a general engineering nature and not involving significant amounts of work for any particular work item.

- b. **Minor Projects.** The Engineers shall provide services for minor projects as requested by the City. Minor projects are considered those beyond the services included in the retainer services and generally involve a maximum fee of not more than Five Thousand Dollars (\$5,000.00). Minor services would include but not necessarily be limited to the following: