

Minutes of the meeting of the Buffalo City Council held on April 06, 2020. Meeting called to order by Mayor Sally Rodriguez, at 6:10pm. Mayor Rodriguez explained that due to COVID-19 we were providing online and conference call login as well as Council Chambers open to the public. All members with a "\*" after their name participated electronically for the meeting. All other participants were in the Council Chambers. Present Judy Hammons \*, Ted Teel, Austin Miller, Trent Adams\*, and Joe Buffington Excused.

Mayor Rodriguez asked if there were any changes to the consent agenda. Art Horst said that he would like to remove the CCR class from the claims list. Mayor Rodriguez added the following claims:

Visa \$345.06-Sams Club, USPS, Items for Police, fees. Tri City Black Top \$750.00. Kirby \$43.00 BAC salt. IAMU ( -\$100 ) for the cancelled class for Art.

Motion by Teel to approve the consent agenda with presented changes. Seconded by Miller and carried unanimously.

Public Input-

Olin Meador inquired whose responsibility it was to clean the curb line along Highway 22 in front of the quarries. Horst stated that is was either Continental or Linwood depending the area, and that he would investigate and contact someone if necessary.

#### **Elm Street Project**

Motion by Teel to approve the bid from McLintock Excavating in the amount of \$179,230 for the alternative bid including the flexomat. Seconded by Hammons and carried unanimously.

#### **Guizar Drainage**

Janecek explained that he sent a letter to the engineer on March 5 that pointed out some minor concerns that he had. He had not received any correspondences but would follow up with them. Motion by Teel to table the project, Seconded by Hammons and carried unanimously.

#### **Tiling Easement**

Motion by Teel to table the tiling easement. Seconded by Adams and carried unanimously.

#### **UB Penalties and Disconnects**

Clerk explained that the IUB mandated that the disconnects be postponed due to COVID-19. In addition, that it is recommended that penalties be waived to those affected.

Motion by Teel to waive penalties to those that provide written request with proof indicating they were affected by COVID-19 by an employer, physician, or the governor's proclamation for businesses closed. Seconded by Miller and carried unanimously.

#### **PW Training**

Art Horst Explained that all training is on hold currently due to COVID-19

#### **Back Up Pump Well #1**

Motion by Teel to approve the purchase of a new back up pump for well #1. Seconded by Miller and carried by Adams. Hammons reported that she can hear but we can't hear her response.

## **Manhole Installation & Visu Sewer Lining Flood Damages**

Horst explained that he had received bids for installing a manhole at 2<sup>nd</sup> street dead end and that the lowest bid was from McCleary Excavating for \$8,005.00.

Bids were obtained to excavate the 8" main and make the repairs. The lowest bid received was from Triple B Construction for \$41,800.

Bids were obtained to line the 8" main with National Liner. The lowest bid was Visu-Sewer for \$14,935.

The issue is that in order to line the sewer main a manhole needs to be installed so that there is a beginning and ending point for the lining. The bids were obtained to determine the best cost effective repair for the project. The lining of the project \$14,935 and the installation \$8,005 total \$22,940 and to have the line excavated is \$41,800. Horst recommends saving \$18,860 by going with McCleary to install the manhole and Visu Sewer to line the main with National liner.

Motion by Teel to approve the bid from McCleary Excavating for \$8005 for installing the manhole and visu-sewer for \$14,935 to line the main. Seconded by Miller and carried by Adams.

## **Thomas Probation and insurance payback**

Motion by Teel to give Thomas a \$1 per hour pay increase. Seconded by Miller and carried by Adams.

## **Police Applications**

Mayor Rodriguez explained that she would like to have a list of candidates for the police department if someone should decide to leave. Teel agreed but wanted it to be specific in the listing since the post for Public Works Position raised speculation that someone was leaving Public Works. Adams asked clarification as if there would be a time limit to accept applications.

Motion by Teel to accept applications for the Police Department indefinitely to have a candidate listing. Seconded by Miller and carried with Adams.

## **Direct Deposit, Ach, Utility Billing**

Clerk explained that the City had previously considered online options. Providing customers the options to view their billing files online, see billing history, make payments online or make ACH payments and to process payroll through direct deposit.

Motion by Teel to direct the clerk to get Direct Deposit, ACH, and Utility Billing Online options in motion so that customers have alternative ways to access their billing information during the pandemic. Seconded by Miller and carried by Adams.

## **Road Salt Agreement**

Motion by Teel to accept the road salt agreement with Davenport with 120 ton and 20 tons on reserve. Seconded by Adams and carried by Miller.

Motion by Teel to approve resolution 2020-17 approving the option of electronic meetings. Seconded by Miller and carried by Adams.

## Art Horst Provided an Update for Public Works

1. Started doing repairs in electrical zone
2. Clean and wax gym floor
3. Removed picnic tables from beach
4. Cemetery located for head stones
5. Maintenance at BAC
6. Maintenance BCC
7. Removed snow fence
8. Temporary fix electrical pole will replace later
9. Fix water main
10. Removed sewer piping dead end 2nd St
11. By-Pass pumping
12. Closed down Front Street temporary due to high water
13. Install inserts sewer manholes
14. Building Inspection: inspections, question about permits, questions about projects

Sergeant Bujalski provided an update from the Police Department.

March 2020 Police Report

Monthly calls for service: 252

Year to date calls total: 744

### Traffic report:

Citations:	24	Traffic Stops:	56
PD Accidents:	1	Vehicle Impound:	0
PI Accidents:	1		

### Calls for service report:

Disturbances:	6	Domestics/Assaults:	4
Business Checks:	95	Public Service:	23
Suicidal Persons:	4	Harassment:	2
Thefts:	1	Suspicious activity:	9
Animal:	6	Burglary/Burglary Alarms:	1
Criminal Mischief:	1	Juvenile Problem:	0
Assist another Agency:	3		

### Arrests: 11

- 1- OWI 1st, Possession controlled 1st, Possession of Drug paraphernalia, No Valid DL, No insurance
- 2- Criminal Mischief 5th
- 3- Open container, Mittimus Warrant x4
- 4- Unlawful possession prescription pills, possession drug paraphernalia, DUS

- 5- Warrant (IL), Possession controlled 1st, Speeding, No rear lamps
- 6- DUS, Fraud use of Registration, No insurance
- 7- Possession controlled substance 1st
- 8- Possession controlled substance 1st, Possession drug paraphernalia, DUS
- 9- Driving while barred, No SR-22 Insurance
- 10- Driving while barred, possession-controlled substance 1st
- 11- Possession controlled substance 1st

Training- No training this month, GTSB conference in April has been cancelled due to the pandemic.  
 K-9 Deployments: 1- In assistance of davenport police department for a vehicle sniff.

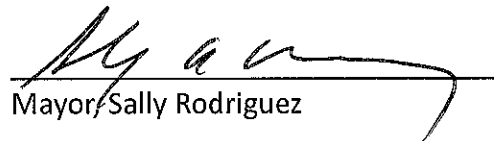
Chief Doug Anderson provided the monthly Fire Department Report  
 We spent 53.42 man hours responding to 28 Emergency calls in Feb.

- We responded to:
- 24- EMS Calls
  - 1- Structure Fire
  - 0- Vehicle Fire
  - 3- Grass Fires
  - 0- Vehicle Accidents
  - 0- Boat Rescues
  - 0- Misc. Calls
  - 84- Total Emergency Responses for 2020

Motion by Teel to approve the second reading for Ordinance 514, establishing a flood plain committee.

Next meeting May 04, 2020

Motion to adjourn the meeting at 7:06 pm by Teel. Seconded by Miller and carried by Adams.



Mayor, Sally Rodriguez

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Clerk, Tanna Leonard

7G DISTRIBUTING	alcohol	735.95
ADVANCED Business Systems	contract	196.81
AFLAC	Aflac	215.92
ALLTEST	Drug Testing	205.00
ARNOLD MOTOR SUPPLY	truck oil filter	190.76
Batteries Plus	flashlight batteries	146.80
BEYOND TECHNOLOGY, INC	ink	125.94
Bi-State Regional Commission	membership	275.50
CANADIAN PACIFIC RAILWAY	rent sewer r.r.	150.00
Casey's Business Mastercard	fuel	1,019.02
Central States Funds	HEALTH INSUR.	16,668.96
Buffalo, City of	utilities	293.94

Culligan of the Quad Cities	water	83.40
Dick-N-Sons Lumber	repairs sink	37.83
IRS	FED/FICA TAX	11,857.48
Electric Pump	hsp east	1,108.42
ERA	testing samples	385.52
FBG SERVICE CORPORATION	scrub floor for BCC	1,200.00
Fletcher-Reinhardt Company	hard hat	36.55
FUTURE LINE LLC	2010 truck repairs body	746.59
GALLS	vest for Josh	725.00
Grainger	new fuel cans	90.76
HAHN READY MIX	sand fill	2,432.81
ART HORST	reimburse shoe allowance	212.60
IA CHILD SUPPORT Recovery Unit	CHILD SUPPORT	627.00
IAMU	EIASSO dues	416.46
IOWA BEVERAGE	alcohol	330.96
IPERS POLICE	IPERS	6,054.29
JOHNSON OIL COMPANY	fuel	222.23
Kirby Water Conditioning	BAC salt	43.00
Krieger's	chrysler check engine	53.45
LAWNSTARS	mowing contract	7,139.50
Leonard, Tanna	flex spending	99.00
LEWIS HEATING & AIR COND	furnace repairs	541.00
Linwood Mining & Minerals	backfill sewer pipe	523.22
MARTIN & WHITACRE	bids,elm street,winsor,guizar	5,694.30
McCleary Excavating Co.	water main repair	2,515.50
McCullough, William	lawyer fees	375.00
MEDIACOM	internet/phone	1,809.30
MEGHAN MARTIN	cleaning	450.00
MID AMERICAN	sewer	5,097.13
MIDCO DIVING & MARINE SVC	dodge st lift station	9,415.72
Midland Scientific Inc	membrane meter	354.32
Molyneaux Insurance	policy renewal	118,215.00
NSF	Ret Ck 45402	6.00
NYP CORP	sandbags	4,800.00
Office of Auditor of State	audit	5,808.12
Overland Systems Inc	haul sand	1,949.38
POMP'S TIRE SERVICE	repair tire 2010	25.00
PS3 Enterprises Inc	handicap toilet	84.00
QC Analytical Services	monthly testing permit	50.00
QUAD CITY SAFETY	safety glasses	54.00
Quad City Times	publication minutes	302.64
QUALITY CHEMICAL COMPANY	disinfection spray	618.22
Republic Services #400	recycling /trash	13,423.32
Rock Island Electric	laser motor	545.00
Rock River Electric INC	motor tripping	113.00
Resale Power Group of Iowa	electric	22,738.14
Treasurer, State Of Iowa	Sales Tax	1,632.00

Scott County Auditor	2019 election	363.50
Scott County Library System	semiannual taxes	24,660.00
SCOTT COUNTY SHERIFF	booking fees	250.00
CARDMEMBER SERVICE	alcohol	1,859.38
Treasurer, State Of Iowa	STATE TAXES	1,513.00
Tallgrass Business Resources	toilet paper	113.30
TC AUTO	repairs Ford 2006	1,215.75
TRI CITY BLACKTOP	upm	750.00
United Laboratories	rubber coating	796.60
UNITYPOINT HEALTH	cpt/aed cards	75.00
US Cellular	cell service	224.54
Utility Equipment Company	pipe clamp, coupling	335.20
Visa	evidence bags	345.06
VISU-SEWER	cctv, cleaning	3,728.01
WESTRUM LEAK DETECTION	leak detection	905.00
DAKOTA WILSON	gas reimbursement	10.00

CLAIMS      FUND SUMMARY

General Fund 168,768.68  
 EMPLOYEE MEDICAL ACCT 201.61  
 COMMUNITY CENTER 8,365.12  
 Road Use Tax Fund 3,817.96  
 ELM STREET BASIN 1,944.00  
 2019 FEMA DISASTER #4421 11,973.73  
 Water Utility Fund 24,806.83  
 Sewer Utility Fund 23,969.20  
 Electric Utility Fund 44,561.97  
 Storm Water Utility Fund 2.00

TOTAL FUNDS 288,411.10