

Minutes of the meeting of the Buffalo City Council held on May 04, 2020. Meeting called to order by Mayor Sally Rodriguez, at 6:00pm. Mayor Rodriguez explained that due to COVID-19 we were providing online and conference call login as well as Council Chambers open to the public. All members with a "\*" after their name participated electronically for the meeting. All other participants were in the Council Chambers. Present Judy Hammons, Ted Teel, Austin Miller, Trent Adams\*, and Joe Buffington. City Attorney William McCullough, City Engineer Mike Janeck\*, Public Works Director Josh Ferkel\*, Sgt. Bujalski \*, and City Clerk Tanna Leonard.

Mayor Rodriguez asked if there were any changes to the consent agenda. Clerk stated that a list of additional claims was provided to the members. Motion by Hammons to approve the consent agenda, adding the claims presented. Seconded by Miller and carried unanimously.

Public Input- Mayor Rodriguez explained that the audit had been released and that previous Mayor Doug Anderson and her had been working with auditors to prevent future misappropriations. She would also be working further with the auditors for additional ideas of oversight.

### **Budget Amendment**

Motion by Hammons to open the hearing for the Budget Amendment, and seconded by Buffington and carried unanimously.

Clerk explained that FY20's budget amendment was due to the costs of flooding. The proposed amendment adds \$325K to Capital project to cover flood expenses and an additional \$50K for transfers to account for flood damages that were charged to General fund prior to the disaster declaration.

Motion by Buffington to close the public hearing. Seconded by Hammons and carried unanimously.

Motion by Buffington to approve the budget amendment as presented. Seconded by Miller and carried unanimously.

### **Elm Street Project**

Motion by Buffington to approve a change order for prevailing wages for the Elm Street Detention Basin not to exceed \$12,500. Seconded by Teel and carried unanimously.

### **Tiling Easement**

Motion by Teel to table the tiling easement. Seconded by Miller and carried unanimously.

### **SUDAS**

Janecek explained that the SUDAS is a general specification manual dealing with public improvements. It is a typical standard that individual jurisdictions modify to their needs. Motion by Teel to move forward with the development of the SUDAS manual for Buffalo. Seconded by Buffington and carried unanimously.

### **Shermco Bids for Three Phase**

Ferkel explained that bids have not been received however Winsor would like to have service connected in May. Mayor Rodriguez explained that we would likely have a special meeting and bids could be reviewed at that time.

### **Water Treatment Improvements**

Motion by Buffington to approve the bids from Ryan and Associates in the amount of \$23,800. Seconded by Miller and carried unanimously.

**Valley Heights Road**

Motion by Teel to approve putting the street repairs for Valley Heights Road out for bid. Seconded by Hammons and carried unanimously.

**Visu-Sewer linin flood damages**

Clerk explained that she had been working with FEMA and submitting damages. Council had approved damages in the amounts of \$114,045 however repairs will likely be an additional \$7,000. Motion by Teel to approve an additional \$7,000 for sewer repairs. Seconded by Miller and carried unanimously.

**Expresslane and Clarks Liquor License**

Motion by Teel to approve the liquor licenses for Expresslane and Clarks. Seconded by Miller and carried unanimously.

**Cigarette Permit**

Motion by Buffington to approve cigarette permits from Expresslane and Casey’s. Seconded by Miller and carried unanimously.

**BAC Room Rent**

Motion by Teel to waive rent for Jeweled Leaf for April and May at the BAC. Seconded by Miller and carried unanimously.

Motion by Teel to approve resolution 2020-18 approving the easement with Upper Mississippi Fleet. Seconded by Buffington and carried unanimously.

Motion by Teel to approve resolution 2020-19 waiving penalties for those customers requesting penalty waivers due to COVID 19. Seconded by Buffington and carried unanimously.

**Josh Ferkel Provided an Update for Public Works**

**Sergeant Bujalski provided an update from the Police Department.**

April 2020 Police Report  
Monthly calls for service: 230  
Year to date calls total: 974

Traffic report:

Citations:	3	Traffic Stops:	16
PD Accidents:	0	Vehicle Impound:	0
PI Accidents:	1		

Calls for service report:

Disturbances:	6	Domestics/Assaults:	3
Business Checks:	146	Public Service:	15

Suicidal Persons:	0	Harassment:	0
Thefts:	4	Suspicious activity:	12
Animal:	7	Burglary/Burglary Alarms:	2
Criminal Mischief:	2	Juvenile Problem:	0
Assist another Agency:	4		

Arrests: 8

- 1- Driving while barred
- 2- OWI 1st
- 3- Driving While Barred
- 4- Possession of controlled substance 2<sup>nd</sup>
- 5- Disorderly Conduct
- 6- Driving while barred
- 7- Driving while barred
- 8- Revoked

Training- No training this month.

K-9 Deployments: None.

**Chief Doug Anderson** provided the monthly Fire Department Report

We spent 86.58 man hours responding to 25 Emergency calls in April.

We responded to:

- 19- EMS Calls
- 2- Structure Fire
- 0- Vehicle Fire
- 0- Grass Fires
- 1- Vehicle Accidents
- 1- Boat Rescues
- 2- Misc. Calls
- 109- Total Emergency Responses for 2020

Training: 8 Members spent 29 man hours doing regular crew duties No meeting or training due to COVID-19

**Rodriguez provided an update for the Community Development Committee**

The Committee had not met as they were waiting for updates to see if the camp would be available due to COVID 19. Teel asked to go on record asking why the \$500K from Economic Development money had not been spent. Rodriguez explained that the members all had great but different ideas on how the money should be spent but felt that input from the community would be best. The Committee had been working with Bi-State to prepare a written survey and electronic survey to get distributed to the public. Rodriguez would check with Bi-State and get the survey sent out.

Motion by Teel to approve the third and final reading for Ordinance 514, establishing a flood plain committee.

Motion by Teel to approve the first reading of Ordinance 515 increasing water rates. Seconded by Miller and carried unanimously.

Motion by Teel to approve the first reading of Ordinance 516 increasing sewer rates. Seconded by Miller and carried unanimously.

Next meeting June 01, 2020

Motion to adjourn the meeting at 7:06 pm by Teel. Seconded by Buffington and carried unanimously.

  
Clerk, Tanna Leonard

  
Mayor, Sally Rodriguez

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
A & A AIR COND & REFRIG	Ice machine rental	105.00
ADVANCED Business Systems	contract	92.00
ADVANCED Business Systems	copier contract	95.80
AFLAC	AFLAC payment	269.90
ALLTEST	Drug Testing	150.00
ARNOLD MOTOR SUPPLY	truck oil filter	348.98
Batteries Plus	install fob kit	25.98
BEYOND TECHNOLOGY, INC	ink	125.94
BLESSING JUDY	hand sanitizer	160.50
Casey's Business Mastercard	fuel	477.47
Central States Funds	HEALTH INSUR.	3,819.97
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Chemsearch	boiler chemicals	281.75
Buffalo, City of	utilities	234.54
CSG FORTE PAYMENTS	cc swipers	644.45
Culligan of the Quad Cities	bottle deposit charge	41.40
Dick-N-Sons Lumber	paint for park pole	56.31
Dick-N-Sons Lumber	paint for park pole	5.99
IRS	FED/FICA TAX	2,618.00
IRS	FED/FICA TAX	2,758.63
IRS	FED/FICA TAX	2,740.85
IRS	FED/FICA TAX	2,644.86
Electric Pump	hsp east	1,108.42
Fletcher-Reinhardt Company	ground clamps	39.40
Fletcher-Reinhardt Company	led streetlights	330.00
Grainger	new fuel cans	90.76

Grainger	caution tape	5.54
GWORKS	Payroll ACH, UB-Ach UB-I	1,793.75
GWORKS	w-2 package, 1099 package	118.63
GWORKS	UB ACH, payroll ACH, internet	2,825.00
HEARTLAND FIRE & SECURITY	security lift station-WWTP	323.40
ART HORST	flex spending	55.00
IA CHILD SUPPORT Recovery Unit	CHILD SUPPORT	125.40
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IMEG	wtp contractor pkg, splashplat	4,423.50
Iowa DNR	laboratory certification	400.00
IOWA INSURANCE DIVISION	Annual Report Fee	21.00
IPERS	POLICE IPERS	8,706.88
JOHN DEERE FINANCIAL	Rich's clothing allowance	290.91
JULIE ALEJANDRO	gym rental/deposit refunded	130.00
Krieger's	chrysler check engine	53.45
LAWNSTARS	mowing contract	7,139.50
Leonard, Tanna	flex spending	55.00
MARTIN & WHITACRE	wtp improvements	2,146.05
MARTIN & WHITACRE	elm street	4,674.71
McCullough, William	lawyer fees	281.25
MEDIACOM	internet/phone	909.48
MEGHAN MARTIN	janitorial	450.00
MID AMERICAN	sewer	2,927.32
Office of Auditor of State	audit	5,808.12
Panther Uniforms Inc	Rich-PFC stripe	22.50
PEERLESS Well and Pump	East Hsp	3,620.00
PS3 Enterprises Inc	handicap half month	42.00
QC Analytical Services	monthly testing	50.00
QUAD CITY SAFETY	safety glasses	54.00
Quad City Times	water quality test	175.20
Quad City Times	proof of april mins	165.36
Republic Services #400	trash	6,711.66
Rock Island Electric	laser motor	545.00
ROSS MEDICAL SUPPLY CO,	oxygen	100.16
Resale Power Group of Iowa	electric	19,521.98
Treasurer, State Of Iowa	Sales Tax	841.00
Treasurer, State Of Iowa	Sales Tax	635.00
SCOTT COUNTY SHERIFF	booking fees	200.00
CARDMEMBER SERVICE	laptop	1,592.27
SHERMCO INDUSTRIES	3-phase engineering	5,536.00
Treasurer, State Of Iowa	STATE TAXES	2,232.00
TRUCK COUNTRY	equipment	1,159.14
Uniform Den	Rich-stripes	30.00
United Laboratories	sanitizer,	531.60

US Cellular	phone	224.37
VERIZON	phones	640.20
Visa	battery	764.89
Accounts Payable Total		120,161.23

General Fund		56,727.47
EMPLOYEE MEDICAL ACCT		110.00
COMMUNITY CENTER		735.96
Road Use Tax Fund		4,980.16
ELM STREET BASIN		3,407.73
Water Utility Fund		15,523.24
Sewer Utility Fund		6,248.38
Electric Utility Fund		32,426.29
Storm Water Utility Fund		2.00
TOTAL FUNDS		120,161.23