

CITY OF BUFFALO
2026-17

A Resolution Adopting the City of Buffalo Employee Handbook

WHEREAS, the City of Buffalo maintains personnel policies to ensure consistent, fair, and legally compliant employment practices; and

WHEREAS, the City Council has reviewed the updated Employee Handbook, which reflects current federal and state requirements, clarifies internal procedures, and establishes uniform standards for all City employees; and

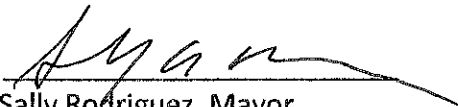
WHEREAS, the City Council finds it in the best interest of the City to formally adopt the updated Employee Handbook to promote transparency, accountability, and effective municipal operations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUFFALO, IOWA, that the updated **City of Buffalo Employee Handbook**, attached hereto and incorporated by reference, is hereby approved and adopted as the official personnel policy of the City of Buffalo.

BE IT FURTHER RESOLVED that this handbook shall take effect immediately upon adoption, and all employees shall be provided access to the updated document and required to sign the Employee Handbook Acknowledgment of Receipt.

Adopted by the City Council of the City of Buffalo, Iowa, this 24th day of June, 2026.

Approved and signed by the mayor of the City of Buffalo, Iowa, this 24th day of June 2026.


Sally Rodriguez, Mayor


Attest: Tanna Leonard, City Clerk

Roman- ☒ Yes ___ No

Moore- ☒ Yes ___ No

Leonard- ☒ Yes ___ No

Adams- ☒ Yes ___ No

Teel-Vanderpool- ☒ Yes ___ No